

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Assistant Cabinet Members
Meeting/Date: Cabinet – 21st June 2018
Executive Portfolio: Councillor G J Bull – Executive Leader
Report by: Managing Director
Ward(s) affected: All

Executive Summary:

This report outlines the proposal by the Executive Leader of the Council for the creation of Assistant Cabinet Members to be appointed as non-executive Members to advise and support Cabinet Members in carrying out their role.

Recommendations:

The Cabinet is recommended to

- (a) approve the appointment of Assistant Cabinet Members as considered necessary and appropriate, in accordance with the role description attached as an Appendix to the report now submitted; and
- (b) that the Corporate Governance Committee be recommended to amend Article 7 of the Council's Constitution to reflect the incorporation of Assistant Cabinet Members.

1. PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to consider the appointment of Assistant Cabinet Members as non-Executive Members to advise and support Cabinet Members in carrying out their role. Assistant Cabinet Members may provide assistance for the relevant Cabinet Member in his or her absence but may not discharge any function given to the Cabinet Member and are not members of the Executive.
- 1.2 The Executive Leader is required to report to Council on any new appointment of Assistant Cabinet Members at the next available meeting of the Council.

2. BACKGROUND

- 2.1 In order to widen Member participation in Council business and provide additional support to Cabinet Members, the Executive Leader has agreed to create and appoint Councillors to act as Assistants to the Cabinet as the Cabinet considers necessary and appropriate.
- 2.2 A copy of the role description for Assistant Cabinet Members is attached as an Appendix to this report.

3. LEGAL IMPLICATIONS

- 3.1 The Executive Leader is required to report on any changes to Assistant Cabinet Members to Council for information.
- 3.2 Any necessary changes to the Council's Constitution will be made following a report being presented to the next available meeting of the Corporate Governance Committee.

4. RESOURCE IMPLICATIONS

- 4.1 The role of Assistant Cabinet Member currently does not attract a Special Responsibility Allowance and will be considered further as part of the review of Members Allowances scheduled for 2018/19.

5. REASONS FOR THE RECOMMENDED DECISIONS

- 5.1 The creation of Assistant Cabinet Members will work alongside a Cabinet Member or Cabinet Members and provide assistance for any function except decision making to widen Member participation in Council business and provide additional support.

6. LIST OF APPENDICES INCLUDED

Appendix – Assistant Cabinet Member Role Description

BACKGROUND PAPERS

None

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